

ADMISSIONS POLICY

DATE PALM STATEMENT of INTENT

At Date Palm our vision is for the School to ensure our pupils grow like a Date Palm tree – with **strong foundations, lofty branches and produce fresh fruit:**

- ✓ To build **Strong Foundations for Character Development** that:
Instil values; inspire each pupil; display best manners.
- ✓ To have **Lofty Branches of Educational Excellence** that will:
Provide a broad and varied range of experiences and learning opportunities; help each pupil progress and develop in all aspects; support their skills and talents.
- ✓ To produce **Fresh Fruit that provides services to their Communities** in order to:
Become responsible and confident citizens; make a positive difference; commit to charitable endeavours; become effective contributors towards Britain's future.

Reviewed by	Position	Signature
Afsana Khanam	Deputy Head	<i>A.Khanam</i>
Sharifa Khatun	Head Teacher	<i>S.Khatun</i>
Kiran Rahman	External Governor	<i>K.Rahman</i>

Reviewed: January 2023
Next review date: January 2024



DATE PALM
PRIMARY

Building foundations for life

Admissions Policy

The School applies the regulations on admissions as fairly and equally as possible to all those who wish to attend this school. As we are an inclusive school, we welcome children from different backgrounds, abilities, disabilities, beliefs etc (See Inclusion policy). If the number of children applying for entry exceeds the places available, we enforce the procedure set out below, to determine whether a child is accepted or not. It is our wish to allow parents the right to have a place at the school of their choice. However, this is not always possible, due to the excess demand on the school places available.

Our school does have criteria of admission, preference is given to families who have:

- Other siblings in the school
- Date of application
- Live locally
- Attendance/punctuality at nursery
- Supportiveness of parents- this includes following fundamental school policy/rules, arriving/leaving on time, fee payment and behaviour on premises.

How parents can apply for their child to be admitted to our school

Application forms can be obtained from the school office via email link or can be found on the school website. This should be completed as soon as possible to avoid disappointment. The school notifies parents about the school place as soon as all the applications have been considered.

Reception class

Application for reception class is only open for children attending Date Palm Nursery (all three sites). A letter is sent out in January, to all children turning 5 years old in the next academic year. Priority is given to sibling and then on a first come first served basis. Deposit must be paid by the date stated on the letter. If your child is not offered a space, you may place them on the school waiting list.

Admissions

We hope to be able to work with parents closely during our admissions process and expect parents to inform the school if their child has any special requirements that the school needs to be made aware of. Parents must work in collaboration with the staff if there is any additional support required and communicate effectively and as truthfully as possible in all situations.

Please note: Once a school place has been offered, a deposit of £300 is payable to the school. This deposit will be returned upon leaving (in year six) or when the school is given one full terms notice that a child is leaving.

We expect that parents will take the time to familiarise themselves with school rules and policy (this is available on the school website or via the school office).

The school exercises the right to re-evaluate a child's admission if:

- it feels that it is not able to cater for that child's needs. For example, if a child has needs which is more than the staffs' ability and training to provide a safe and secure environment for the child and others after exhausting all possible means of inclusion.
- Attendance and punctuality is consistently poor
- Behaviour of parents is in any way inappropriate, aggressive, or violent.

Admission appeals

Appeals will only be considered in certain cases. If we do not offer a child a place at this school, it is more than likely because we do not have space, this decision cannot be over turned. However, your child can be placed on the schools waiting list and in due course may be offered a place if one becomes available. Appeals can be made, preferably in writing, to the governing body.

Class sizes are at a maximum number of 27 children, depending on the year group.